

Policy Book

CONFIDENTIAL

21 March 1962

MEMORANDUM FOR: D/DCI, DD/P, DD/I, DD/R, DD/S, IG, AC/DCI, Mr. Bross,
Col. Grogan and []

25X1

SUBJECT: Headquarters Regulation Number []

25X1

The Director has asked me to invite to the attention of all
addressees Headquarters Regulation Number []

25X1

Whenever any Agency official participates in a meeting between
the DCI or the D/DCI and any visitor from outside of the Agency, the
Director desires that the Agency official present prepare a memorandum
of conversation covering the substance of the conversation which took
place between the Director or the Deputy Director, his visitor and
the Agency official or officials, and any others who may be present.
Such memoranda of conversations shall then be distributed as specified
in section (2)(a) of HR []

[]
Assistant to the Director

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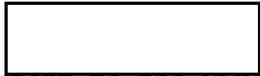
250159

DEPUTIES' MEETING, 26 DECEMBER 1961

ACTION MEMORANDUM #1

TO: Mr. Lloyd

Subsequent to your report on the activities of the School of International Communism and the discussion which ensued thereafter, the Director stated that we should not go into Phase 3 of the school's program as originally envisaged. He took the position that instead, we should render whatever assistance we could to foundations, institutions, etc., through furnishing them FBIS and other materials and publications of an unclassified nature which might help such organizations in their efforts to develop courses and programs on the international Communist threat. However, he does not at this time wish to furnish CIA speakers on this subject to colleges and other educational institutions which would make it appear that the Agency was becoming involved in the educational and instructional field in the U. S.


Assistant to the Director

cc: 

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Mr. [redacted]
[redacted]
[redacted]

[redacted] called to say that the use of the Director's signature
on awards is OK.

- Use of facsimile signature on actual
certificates for presentation.

BLP
13 Dec 61

Gini -
Please put this in our Policy Book,

[redacted]

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